Pansophia ACADEMY

52 Abbott Ave.
Coldwater, MI. 49036
Phone: 517-279-4686
Fax: 517-279-0089

Request for School Records

Date _____

Former School _____

Street Address _____

City and Zip Code _____

Phone Number _____Fax Number_____

This is a written request for the transcript records and CA files for the student listed below.

Student's Name _____

Date of Birth _____

State UIC Code Number _____

Last Completed Grade _____

Parent Signature _____

Please send all cumulative records including grade cards, health records, attendance records, all testing results, including special education, psychological reports, and students Michigan UIC Code number to Pansophia Academy.

Thank you for your cooperation in this matter.

Faxed (1st attempt) _____

Faxed (2nd attempt) _____

Faxed (3rd attempt) _____